CONSTITUTION OF THE INTERNATIONAL SOCIETY
OF SUGAR CANE TECHNOLOGISTS

ARTICLE I: NAME AND OBJECTS

Clause 1

The name of the Society shall be the International Society of Sugar Cane Technologists. The address of the Society shall be that of the General Secretary-Treasurer.

Clause 2

The objects of the Society shall be:

(a) to bring together sugar technologists to promote the technical discussion of field and factory problems of the sugarcane industry by means of Congresses, held as far as practicable every three years;

(b) to provide facilities for the observation of sugar production methods and related activities in the host country during the period of Congress and, under certain circumstances, in neighbouring countries;

(c) to foster the free and frank interchange of technical information;

(d) to form technical commissions and working groups to deal with the common problems of sugar cane technology;

(e) to promote co-operative research and development between the regions on topics to be specified by the membership or commissions, and to report regularly on these topics at Congresses or through appropriate media;

(f) to support worthy research projects, designed for the benefit of all;

(g) to provide a basis for the affiliation of national or local societies of sugar cane technologists with the Society.

ARTICLE II: MEMBERSHIP

Clause 1

Membership of the Society shall be open to all persons and organizations.
The following classes of members shall be recognized:

(a) affiliated members: societies of sugar cane technologists with objects consistent with those of the Society;

(b) individual members;

(c) honorary life members;

(d) institutional members: research institutions, libraries, companies and other organizations, which are non-profit making and support the objects of the Society;

(e) corporate members: industrial and commercial organizations, which are associated with the sugar industry and which support the objects of the Society.

Clause 2

Honorary life membership may be conferred upon an individual member, who has rendered eminent service to the administration and/or has made an outstanding technical contribution to the Society.

(a) Honorary life members shall be recommended by the Trustees, elected by Council and announced at a plenary session of Congress;

(b) the number of honorary life members shall not exceed twenty-five and shall be selected from the present members of the Society;

(c) honorary life members, who shall not be required to pay dues and who shall have full status, shall be deemed to be fully paid up at all times.

Clause 3

Admission of members:

The forwarding of the name, address and dues to the General Secretary-Treasurer of an applicant, which qualifies for membership, shall constitute election to membership of the Society.

(e) Upon receipt of dues from an affiliated, individual, institutional or corporate member, the General Secretary-Treasurer shall forward the requisite certificate of membership;
(b) membership shall run from the end of one Congress to the end of the next Congress;

(c) membership shall lapse when dues have not been renewed after a period of one year following a Congress;

(d) should the General Secretary-Treasurer be in doubt as to whether an applicant qualifies for membership, then the application shall be referred to the Trustees.

(e) no member shall be admitted later than 30 days prior to the official opening of Congress.

ARTICLE III: STRUCTURE OF THE SOCIETY

Clause 1

The Society shall carry out its objects through the following structure:

(a) The Officers
(b) The Board of Trustees
(c) The Congress
(d) The Congress Organizing Committee
(e) The Council
(f) The Commissions

ARTICLE IV: THE OFFICERS

Clause 1

The Officers shall be the Honorary President, the General Chairman, the General Vice-Chairman, and the General Secretary-Treasurer. The Honorary President, the General Chairman and General Secretary-Treasurer, shall be residents of the country in which the Congress is to be held.

Clause 2

At the final plenary session of Congress, the officers of the Society shall be nominated by the affiliated member, which has been awarded the next Congress, (the affiliated host member) and shall be accepted by members present. The Officers shall be members of the Society, except for the Honorary President who need not be a member.
Clause 3

In the event of an office falling vacant through death, resignation or other causes, the affiliated host member shall be empowered to fill such vacancy.

Clause 4

The General Chairman shall preside at meetings of the Council and Plenary Sessions of the Society. He shall perform duties provided for in this constitution and carry-out such functions as usually pertain to the Chief Officer of such a Society.

Clause 5

The General Vice-Chairman shall assist and co-operate with the General Chairman and General Secretary-Treasurer. He shall preside at the meetings of the Society in the absence of the General Chairman or at his request.

Clause 6

The General Secretary-Treasurer, during Congress, shall notify the appropriate members of meetings of Council, Commissions, Sections, and the Technical Committee. He shall execute such other duties as usually pertain to the office of Secretary. In addition:

(a) he shall be responsible for the safe-keeping of all current documents and at the conclusion of his term of office, forward to the custodian all such documents as are required for the permanent records of the Society;

(b) he shall receive the membership dues of the Society, keep a detailed account of these dues and submit, at a Plenary Session of Congress, a written report to Council, including the Custodian's report, on the activities of the Society during his term of office;

(c) he shall file reports and all other relevant documents on the activities of the Congress Organizing Committee during the term of his office and transmit these to his successor;

(d) he shall maintain liaison with the Board of Trustees, affiliated members, Councillors, Commissions and Sections.

Clause 7

The General Secretary-Treasurer shall prepare a list of names and addresses of members, which are paid-up at the opening of Congress, together with a list of names and addresses of Trustess, Councillors, Commissioners, and Sectional Chair-
ARTICLE V: BOARD OF TRUSTEES

Clause 1

The Council of the Society shall elect ten members to a Board of Trustees from nominations received. The Board shall appoint its Chairman and Secretary. No member shall occupy, at the same time, the positions of Councillor and Trustee.

Clause 2

A member of the Society, who is nominated as a Trustee, shall have the following qualifications and obligations:

(a) a record of distinguished service to the Society and the sugar industry in an administrative and/or technical capacity;

(b) have held membership for the last nine years, during which, at least, two Congresses will have been attended;

(c) be able to attend, not at the expense of the Society, meetings of the Board of Trustees;

(d) be prepared to resign as a Trustee if unable to attend two consecutive meetings of the Trustees;

(e) be able to attend all Congresses, which are held while the member is a Trustee;

(f) be proficient in the language of the Society;

(g) have held a senior professional post for at least six years.

Clause 3

Trustees shall be nominated by ten individual members who shall present to the General Secretary-Treasurer a written curriculum vitae in support of each nomination.

Clause 4

The duties of the Board of Trustees shall be:
(a) to ensure that the Constitution is upheld and the aims and objects of the Society are achieved;

(b) to review and recommend changes in the Constitution, as required;

(c) to report objectively to Council on the qualifications of affiliated members desirous of holding the next Congress, on the basis of adequacy of their local facilities and technical standards for that Congress;

(d) to assist and guide the Commissions in order to ensure that the technical standards of the Society are maintained;

(e) to be responsible to Council for the assets of the Society, and to ensure that such assets are used as determined by the Council;

(f) to appoint the Custodian;

(g) to assist the Congress Organizing Committee, if so requested;

(h) to report to Council on matters of interest to the Society.

Clause 5

A Trustee shall be elected by Council for a period of two Congresses but shall not serve for more than four consecutive Congresses.

Clause 6

A Trustee, who dies, resigns or ceases to be a Trustee for any reason, shall not be replaced until the next Congress.

Clause 7

The duties of the Custodian shall be as follows:

(a) to receive Proceedings, records and reports of Commissions, of which at least one copy shall be retained for reference and safe-keeping;

(b) to receive 25 copies of the Proceedings;

(c) to sell Proceedings surplus to each Congress at prices fixed by the Board of Trustees and credit the funds to the Society;

(d) to make payments from the Society funds as directed by Council;
(e) to see that the accounts are audited annually and forwarded to the General Secretary-Treasurer;

(f) to submit an audited statement of the Society's finance as defined in Article X for approval at each Congress;

(g) to carry out any other duties as directed by Council or by the Board of Trustees.

ARTICLE VI: THE CONGRESS

Clause 1

The Congress shall be held as far as practicable every three years, attendance being restricted to members of the Society.

Clause 2

The purpose of the Congress is the advancement of sugarcane technology through the discussion of papers accepted by the Editorial Committee, symposia, panel discussions, study tours, exhibitions, meetings of Council, Commissions, Sections, Committees and the Board of Trustees, Plenary Sessions and in any other way that Council may determine.

Clause 3

Arrangements for Congress shall be the responsibility of the Congress Organizing Committee.

Clause 4

An affiliated member desiring to host the next Congress shall so inform the Board of Trustees through the General Secretary-Treasurer, at least 30 days prior to the official opening of Congress giving details of its facilities and technical organization.

Clause 5

The place of the next Congress shall be decided by an absolute majority vote of Council.
ARTICLE VII: CONGRESS ORGANIZING COMMITTEE

Clause 1

The Congress Organizing Committee shall consist of Officers of the Society and any other members designated by the affiliated host member and which shall be responsible for making all necessary arrangements for each Congress.

Clause 2

If through unforeseen or unavoidable circumstances, it is not practicable to convene Congress at the agreed time and place, the Board of Trustees is empowered to select another affiliated member willing to act as host member for the next Congress, the decision to be made as soon as practicable. Under such circumstances, the Officers of the Society and the Congress Organizing Committee shall be appointed by the affiliated host member and endorsed by the Board of Trustees.

Clause 3

The Congress Organizing Committee is empowered to set up Sub-Committees, to which Congress responsibilities may be delegated.

Clause 4

The Editorial Committee comprising the Editor of the Congress Proceedings as Chairman and the nine Sectional Vice-Chairman, shall be appointed by the Congress Organizing Committee. The General Secretary-Treasurer shall be an ex-officio member.

Clause 5

The Editorial Committee, following discussions with and guidance from the Technical Committee, shall be responsible for the conditions of acceptance, refereeing and editing of all papers and the programming of papers into concurrent sessions, which shall not exceed four in number. The Editorial Committee shall ensure that:

(a) Papers, other than invited papers, shall be submitted by members;

(b) a condition for the presentation and publication of a paper at Congress, shall be either the attendance of the author, or if this is not possible, another member with appropriate technical qualification shall be responsible for the presentation and discussion of the author’s paper;

(c) the technical programme for the Congress as approved by the Technical Committee, is implemented when practicable.
Clause 6

The Congress Organizing Committee shall inform members in a suitable way and in time, about the acceptance of papers and other arrangements for Congress. It is the duty of the Congress Organizing Committee, through the Editorial Committee, to ensure that all arrangements for the publication of the Congress Proceedings are carried out as rapidly and economically as possible.

Clause 7

The Congress Organizing Committee may issue, from time to time, Newsletters.

Clause 8

The Congress Organizing Committee shall determine for payment by all those members registered to attend Congress, a registration fee to cover the cost of preprints of all papers and convention expenses. The Committee shall also determine for optional acceptance, by registered members:

(a) the price of bound copies of the Congress Proceedings;

(b) a package fee or fees to cover accommodation, meals, tours, ladies programme and any other expenses.

Clause 9

The Congress Organizing Committee shall determine the methods of payment of Congress fees including Congress Proceedings, and charges for exhibition space made available to corporate members.

Clause 10

The Congress Organizing Committee may invite a limited number of guests to attend Congress.

Clause 11

The Congress Organizing Committee shall forward a free copy of the Congress Proceedings to all institutional, corporate, affiliated and honorary life members of the Society. Individual members, who elect not to attend Congress, shall be entitled to receive a copy of the Proceedings upon payment to the General Secretary-Treasurer of the price determined by the Congress Organizing Committee. Members may secure additional copies at the same price.

Clause 12

The price of the Proceedings to non-members shall also be determined by the
Congress Organizing Committee.

_clause 13_

The General Secretary-Treasurer shall ensure that 25 copies of the Proceedings of each Congress shall be held for sale by the Custodian. The selling price to be fixed by the Board of Trustees and revenue from their sale shall be credited to the funds of the Society.

_clause 14_

The language of the Society shall be English.

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_ARTICLE VIII: THE COUNCIL_

_clause 1_

The Council shall consist of:

(a) The Officers;

(b) Representatives of affiliated members or, where there is no affiliated member, one Councillor for each country with 25 individual members of the Society; or, where a number of countries are grouped into a region with, at least, 25 individual members of the Society, one Councillor for that region;

(c) The Chairman of the Board of Trustees.

_clause 2_

The functions of the Council are:

(a) to elect Trustees from the nominations received;

(b) to select the affiliated member to host the next Congress;

(c) to approve the appointment of Officers of the Society;

(d) to determine dues for each class of membership;

(e) to appoint a Committee to deal with Resolutions;
(f) to receive the report of the Technical Committee;

(g) to approve the report and audited accounts of the General Secretary-Treasurer;

(h) to consider the reports of the Board of Trustees.

Clause 3

One-half the members of Council shall constitute a quorum.

Clause 4

The Council shall be presided over by the General-Chairman and, in his absence, by the General Vice-Chairman.

Clause 5

Councilors shall be appointed by the affiliated member, country or region as they have 25 members but not later than 30 days prior to the official opening of Congress. A Councillor who is unable to attend a Congress shall notify the General Secretary-Treasurer of the member who will act in his stead prior to the opening of Congress.

Clause 6

The method of election to Council shall be decided by the affiliated member, or by the country or region with at least 25 individual members.

Clause 7

Voting on resolutions or by-laws shall be by a majority show of hands except when selecting the affiliated member to host the next Congress which shall require an absolute majority of vote.

Clause 8

A secret ballot shall be held to select the affiliated member to host the next Congress and may also be invoked when any Councillor requests it. In these circumstances, Council shall appoint scrutineers.

ARTICLE IX: THE COMMISSIONS

Clause 1

The technical work of the Society shall be carried out by the Commissions,
which shall foster the study of particular branches of sugarcane technology through cooperative research and publications.

Clause 2

There shall be four Commissions covering Technical Sections as follows:

(a) Agricultural Commission: Agronomy, Physiology and Agricultural Engineering Sections;

(b) Biological Commission: Cane Breeding, Pathology and Entomology Sections;

(c) Factory Commission: Factory Engineering and Processing (including Refining) Sections;

(d) Products Commission: By-Products and Energy Sections.

Clause 3

The General Secretary-Treasurer shall request members on registration to attend a Congress to specify the Section of technical interest.

Clause 4

The Technical Committee shall be made up of the General-Chairman, the members of the four Commissions, the Editor of the Congress Proceedings, and the General Secretary-Treasurer.

Clause 5

The Technical Committee shall submit a review of the technical activities of the Society to Council. It shall also make recommendations to the General Secretary-Treasurer for transmission to the incoming Congress Organizing Committee on the technical aspects to be considered for the next Congress.

Clause 6

Each of the four Commissions shall comprise the Four Sectional Chairmen who shall be appointed by the Congress Organizing Committee. The Sectional Chairmen shall elect from among them their Commissioner. The Congress Organizing Committee may appoint local members as Sectional Vice-Chairmen.
 Clause 7

The General Secretary-Treasurer shall convene a meeting, if required, of each Section, during Congress, to receive technical reports from Sections and/or Standing Committees.

 Clause 8

Commissions and sections may issue, at intervals, Newsletters and/or contribute to the Congress Organizing Committee Newsletter, specific progress reports for members.

 Clause 9

Each Section may set up Standing Committees with a Convenor for each specific project. Any financial support for a Standing Committee shall require the approval of Council. Expenditure of approved funds shall be monitored by the Board of Trustees.

 Clause 10

Each Commissioner shall report to each Congress and submit to the General Secretary-Treasurer copies of his records or findings for transmission to the Custodian.

 Clause 11

Commissioners unable to attend Congress shall notify the General Secretary-Treasurer of his replacement who shall be one of the Sectional Chairmen within his Commission.

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ARTICLE X: FINANCE

 Clause 1

The funds of the Society are:

(a) dues from corporate membership;
(b) the proceeds from the sale of Proceedings held by the Custodian;
(c) donations or bequests.

 Clause 2

The Custodian shall close the accounts of the Society annually, have them
audited and returned to the General Secretary-Treasurer. A review of the Society’s finance, accompanied by the Auditor’s report, shall be submitted by the Custodian to the General Secretary-Treasurer for approval by Council.

Clause 3

The financing of the Congress shall be the responsibility of the Congress Organizing Committee. Income from dues received from affiliated, individual and institutional members shall accrue to the Congress Organizing Committee.

ARTICLE XI : GENERAL

Clause 1

The Officers, members of Council, Commissions, Sections and Committees shall serve a term from the end of one Congress to the end of the following Congress.

Clause 2

No member other than Trustees, shall serve more than three terms in a particular office or position of the Society.

Clause 3

Amendments to the Constitutional Articles of the Society may be proposed to Council by 20 members or by unanimous decision of the Board of Trustees. Amendments shall require a two-thirds majority of Council and acceptance by a Plenary Session.

Clause 4

By-laws, consistent with the Constitution, to determine membership dues and to regulate the affairs of the Society, may be adopted by Council on the recommendation of the Resolutions Committee. These by-laws shall be recorded together with the Constitution in each edition of the Society’s Proceedings.

ARTICLE XII : IMPLEMENTATION

Clause 1

Immediately prior to the final Plenary Session of the XVIIth Congress the Administrative Committee shall be empowered to carry out the exceptional duties of the Council as provided for in the amended Constitution and adopted at a special Plenary Session of the XVIth Congress. These exceptional duties shall be:

(a) to elect Trustees who shall, in the first instance, include at least five members of the Steering Committee appointed by Resolution No.4 at the XVIIth Congress;

(b) to determine dues for each class of membership;