CONSTITUTION
OF
THE INTERNATIONAL SOCIETY OF
SUGAR CANE TECHNOLOGISTS

Article I: Name and Objects

Clause 1. The name of the Society shall be the International Society of Sugar
Cane Technologists. The address of the Society shall be that of the Congress
Secretary-Treasurer.

Clause 2. The objects of the Society shall be:

2.1 to bring together sugar technologists to promote the technical discussion
of field and factory problems of the sugar cane industry by means of
congresses, held as far as practicable every three years and other appropriate
activities which are freely accessible to members;

2.2 to provide facilities for the observation of sugar production methods and
related activities in the host country during the period of congress and,
dering certain circumstances, in neighboring countries;

2.3 to foster the free and frank interchange of technical information;

2.4 to form technical commissions and working groups to deal with the
common problems of sugar cane technology;

2.5 to promote cooperative research and development between the regions on
topics to be specified by the membership or commissions, and to report
regularly on these topics at congresses or through the appropriate media;

2.6 to support worthy projects, designed for the benefit of all;

2.7 to provide a basis for the affiliation of national or local societies of sugar
cane technologists with the Society.

Article I By-Laws

By-Law: Society Symbols.

1.1 The Society shall adopt the initials “ISSCT” in the form of the logo
currently in use, as already designated, as a permanent insignia of the
organization for use on letterheads, books, badges, ties and other distinctive
objects, issued or sponsored by the Society. The use of the logo shall be
restricted to the Society;

1.2 The flag of the Society shall comprise the same insignia in gold letters
mounted in the center of a green background. The flag shall be displayed
during Congress.
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Article II: The Members

Clause 1. Membership of the Society shall be open to all persons and organizations involved in the study, application or dissemination of sugar cane technology. The following classes of membership shall be recognized:

1.1 affiliated members: national societies of sugar cane technologists, with objects consistent with those of the Society;
   1.1.1 as from the XIX Congress, no affiliated member shall be recognized except on a national basis;
1.2 association members: other societies of sugar cane technologists in countries represented by an affiliated member;
1.3 individual members;
1.4 honorary life members;
1.5 institutional members: research institutions, libraries, companies and other organizations which are non-profit making and support the objects of the Society;
1.6 corporate members: industrial and commercial organizations, which are associated with the sugar industry and which support the objects of the Society.

Clause 2. Honorary life membership may be conferred upon an individual member, who has rendered eminent service over a considerable period of time to the administration and/or has made an outstanding technical contribution to the Society.

2.1 honorary life members shall be recommended by the Executive, elected by Council and announced at a Plenary Session of Congress;
2.2 the number of honorary life members shall not exceed twenty-five and shall be selected from the present members of the Society;
2.3 honorary life members, who shall not be required to pay dues and who shall have full status, shall be deemed to be paid up at all times.

Clause 3. Admission of members:

An applicant, qualifying for membership shall forward name, address and dues to the Congress Secretary-Treasurer.

3.1 Upon receipt of dues from affiliated, association, individual, institutional or corporate members, the Congress Secretary-Treasurer shall forward the requisite certificate of membership;
3.1.1 applications for affiliated membership shall be forwarded to the Eligibility Committee for acceptance;
3.2 membership shall run from the end of one Congress to the end of the next Congress;
3.3 Membership shall lapse when dues have not been renewed after a period of one year following a Congress;
3.4 Should the Congress Secretary-Treasurer be in doubt as to whether an applicant qualifies for membership, then the application shall be referred to the Eligibility Committee;
3.5 No member shall be admitted later than thirty days prior to the official opening of Congress.

**Article II By-Laws**

**By-Law 1. Certificate of Membership.**
Each member shall be forwarded a certificate of membership showing the date of admission and other relevant data.

**By-Law 2. Renewal of membership.**
The outgoing Congress Secretary-Treasurer shall, as soon as possible, after Congress, forward to each member a renewal notice and advice of current dues.

**By-Law 3. Exceptionally, because of the wide geographical separation, France shall be represented at each Congress alternatively by its metropolitan Society “Association Française de la Canne à Sucre (A.F.C.A.S.)” and its Réunion Society “Association Réunionnaise pour le Développement de la Technologie Agricole et Sucrière (A.R.T.A.S.)”.**

One shall be Affiliated Member and the other the Association Member. The rotating Association Member shall be granted observer status at Council meetings without the right to speak or vote.

**Article III: The Structure of the Society**

Clause 1. The Society shall carry out its objects through the following structure:

1.1 The Council;
1.2 Executive Committee of Council (referred to, hereinafter, as the Executive);
1.3 The Congress Officers;
1.4 The Congress;
1.5 The Congress Organizing Committee;
1.6 The Commissions.
Article IV: The Council

Clause 1. The Council shall consist of:

1.1 the Executive;
1.2 the Councillors appointed by the affiliated member;
1.3 the Officers responsible for Congress;
1.4 the Councillor appointed by the Custodian.

Clause 2. The functions of Council shall be:

2.1 to elect members of the Executive from eligible nominees;
2.2 to select the affiliated member to organize the next Congress;
2.3 to receive the audited accounts of the Society and consider the report of the Executive including its recommendations for the appointment of Commissioners, Chairmen of Sections and the election of honorary life members;
2.4 to determine dues for each class of membership;
2.5 to appoint a committee to deal with resolutions;
2.6 to approve the report of the Technical Panel;
2.7 to receive the report of the Congress Secretary-Treasurer.

Clause 3. One-half of the members of Council shall constitute a quorum.

Clause 4. The officers of the Executive shall be ex-officio the Officers of the Council.

Clause 5. Councillors shall be appointed by affiliated members. A Councillor who is unable to attend a Congress shall notify, prior to the opening of Congress, the Congress Secretary-Treasurer of the member who will act in his stead.

Clause 6. The method of election of Councillors shall be decided by each of the affiliated members.

Clause 7. Voting on resolutions or by-laws shall be by a majority show of hands.

Clause 8. A secret ballot may be invoked when any Councillor requests it. In these circumstances, Council shall appoint scrutineers.
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Article IV By-Laws

By-Law 1. Election of Executive.

The Council in electing members of the Executive shall ensure that the interests of the Society are broadly represented.


In the determination of dues for each class of membership, Council should take into account the following constitutional factors after consultation with the incoming Organizing Committee:

2.1 Dues from affiliated, association and institutional members are to the operational account of the Congress Organizing Committee;

2.2 Dues from individual members shall be apportioned as defined in 3.1;

2.3 Dues from corporate members, being funds of the Society, shall be transferred to the Custodian and credited to the account of the Society;

2.4 Fees and optional charges received from members who have registered to attend Congress shall be to the operational account of the Congress Organizing Committee;

2.5 Individual members may order in advance a copy of the Proceedings; affiliated, association, institutional and corporate members shall receive a copy of the Proceedings as part of their dues. Honorary life members shall receive a complimentary copy of the Proceedings;

2.6 All members shall receive the Congress and the ISSCT Technical Newsletters;

2.7 The cost of maintaining a Secretariat between Congresses and during Congresses shall be the responsibility of the affiliated member awarded the Congress.


3.1 Dues for individual members.

3.1.1 shall be set at a level:

(a) to encourage continuity of membership but sufficient to recoup, on a pro rata basis, the costs of correspondence and the publication and distribution costs of Congress Newsletters;

(b) to finance the publication and distribution of technical Newsletters and any other approved technical activities (through the office of the Technical Chairman);

3.1.2 shall be divided equally between the office of the Congress Organizing Committee and that of the Technical Coordination Committee;
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3.2 Dues for affiliated and association members shall be sufficient to cover the cost of correspondence, a copy of the Proceedings and Congress newsletters;
3.3 Dues and benefits for institutional members shall be the same as for affiliated members;
3.4 Dues for corporate members shall include the exclusive right to rent space and to receive a copy of the Proceedings, Congress Newsletters and all correspondence. Dues shall be set at a relatively high level to provide funds for cooperative research and other activities between Congress.

By-Law 4. Resolutions Committee.

The Resolutions Committee shall comprise three members of the Society, one of whom should be a Councillor. At the final Plenary Session, it shall by resolution:
4.1 present the vote of thanks from the Society to all officials, organizers, sugar estates, mills and institutes as well as other organizations whose support has contributed to the ultimate success of the Congress; and
4.2 express the sympathy of the Society to the families of all members who have passed away since the last Congress.

Article V: The Executive Committee

Clause 1. The Council of the Society shall elect ten members to an Executive Committee from nominations received. The Executive shall appoint its Chairman, Vice-Chairman and Secretary and shall function as the Executive Committee of Council. No member shall occupy, at the same time, the positions of Councillor and member of the Executive. The Executive shall hold office from the end of one Congress to the end of the following one.

Clause 2. A member of the Society, whose nomination is submitted to the Eligibility Committee for election by Council to the position of member of the Executive, shall have the following qualifications and obligations:

2.1 a record of distinguished service to the Society and the sugar industry in an administrative and/or technical capacity;
2.2 have held membership for the last nine years, during which, at least, two Congresses will have been attended;
2.3 be able to attend, not at the expense of the Society, meetings of the Executive;
2.4 be prepared to resign as an Executive member if unable to attend two consecutive meetings of the Executive;
2.5 be able to attend all Congresses, which are held while an Executive member;

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2.6 be proficient in the language of the Society;
2.7 have held a senior professional post for at least six years.

Clause 3. Nominations for the Executive shall be proposed, seconded and supported by a written Curriculum Vitae.

 Clause 4. The duties of the Executive shall be:
4.1 to ensure that the Constitution is upheld and the aims and objects of the Society are achieved;
4.2 to review and recommend changes in the Constitution, as required;
4.3 to report objectively to Council on the qualifications of affiliated members desirous of holding the next Congress, on the basis of the adequacy of their local facilities and technical standards for that Congress;
4.4 to recommend to Council the Chairmen of Sections and the Commissioners;
4.5 to recommend to Council the names of individual members who qualify for honorary life membership;
4.6 to assist and guide the Commissions in order to ensure that the technical standards of the Society are maintained;
4.7 to be responsible to Council for the assets of the Society, and to ensure that such assets are used as determined by the Council;
4.8 to appoint the Custodian which shall be an affiliated or an association member. The appointed member shall nominate two of its members, with accounting experience, who shall be responsible for managing the Society's funds;
4.9 to assist the Congress Organizing Committee, if so requested;
4.10 to report to Council on matters of interest to the Society;
4.11 to appoint at the last meeting of Council an Eligibility Committee comprising the Chairman and Secretary of the Executive, and the Councillor for the Country hosting the next Congress;
4.12 to appoint two members of the Executive to consider and report to the Executive on all matters related to languages.

Clause 5. The duties of the Eligibility Committee which shall serve until the end of the forthcoming Congress shall be:
5.1 to receive nominations for the position of member of the Executive and ascertain that they comply with the qualifications and obligations as defined under Clause 2 above;
5.2 to present to the Secretary of Council a list of the eligible nominees for submission to the second meeting of Council;
5.3 to receive applications for affiliated membership and review their eligibility for membership.
 Clausl 6. The duties of the Custodian shall be as follows:
6.1 to receive a copy of the Proceedings, Newsletters and any other records or reports of Commissions or Committees to be retained by the Society for future reference and safekeeping;
6.2 to make payments from the Society funds as directed by the Executive;
6.3 to arrange for an independent audit of the Society's accounts, ninety days prior to the opening of Congress;
6.4 to submit a copy of the audited statements to the Executive for presentation to Council;
6.5 to carry out any other duties as directed by the Executive.

Clause 7. A member of the Executive shall be elected by Council for a period of two Congresses but shall not serve for more than four consecutive Congresses.

Clause 8. A member of the Executive who dies, resigns or ceases to be a member for any reason, shall not be replaced until the next Congress.

Clause 9. A quorum for a meeting of the Executive shall be six members.

Clause 10. The Executive is empowered to take appropriate action in the event that the Congress Organizing Committee and/or an affiliated member breaches any articles or by-law of the Constitution.

Clause 11. Decisions taken by the Executive will be by an absolute majority vote.

Article V By-Laws

By-Law 1. Executive Nominations.
Nominations for the Executive shall be in the hands of the Eligibility Committee before the second meeting of Council. Under normal circumstances, there should be five vacancies to be filled for a period of two consecutive Congresses; any other vacancies would be abnormal and therefore should be filled for one term to maintain the desired balance.

By-Law 2. Election of Executive.
A secret ballot shall be held to elect members of the Executive. In this circumstance, the Council shall appoint scrutineers.

By-Law 3. Freedom to attend Congress.
The Executive shall require a commitment that an affiliated member, making application to organize the next Congress, has an authorized policy statement from the Government concerned to the effect that all members shall be free to attend the Congress.
By-Law 4. Entry Visas. The Society recognizes that the Congress Organizing Committee may be unable to influence or alter their Government policies in respect of entry to that country of any member who may register to attend Congress.

4.1 The Executive shall take this aspect into account at the time of recommending an affiliated member's application to host the next Congress, to Council;

4.2 The Congress Organizing Committee shall use its best endeavors to ensure that all members have the opportunity and the right to attend each Congress.

Article VI: The Congress Officers

Clause 1. The Officers responsible for Congress shall be the Honorary President of Congress, the Congress Chairman, the Congress Vice-Chairman and the Congress Secretary-Treasurer. The Honorary President, the Congress Chairman and the Congress Secretary-Treasurer, shall be residents of the country in which the Congress shall be held.

Clause 2. At the final Plenary Session of Congress, the Officers responsible for Congress shall be nominated by the affiliated member which has been awarded the next Congress and shall be accepted by the members present. The Congress Officers shall be members of the Society, except, for the Honorary President of Congress who need not be a member.

Clause 3. In the event of the Congress Office falling vacant through death, resignation or other causes, the affiliated member awarded Congress shall be empowered to fill such vacancy.

Clause 4. The Congress Chairman shall preside at Plenary Sessions of the Society and at meetings of the Congress Organizing Committee.

Clause 5. The Congress Vice-Chairman shall assist and cooperate with the Congress Chairman and Congress Secretary-Treasurer. In the absence of the Congress Chairman or by request, the Congress Vice-Chairman shall preside at Plenary Sessions of the Society and at meetings of the Congress Organizing Committee.

Clause 6. The Congress Secretary-Treasurer shall notify the appropriate members of meetings, during Congress, of the Executive, Council, Commissions and the Technical Panel and shall execute such other duties as usually pertain to the office of Secretary.

Clause 7. At the opening of the Congress, the Congress Secretary-Treasurer shall prepare lists of names and addresses of members for each classification and indicate by notation those members in attendance at Congress.
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7.1 the lists shall be published in the Proceedings and made available at the conclusion of Congress to the in-coming Congress Secretary-Treasurer and to the Secretary of the Executive.

7.2 the names of Congress Officers, Councillors, members of the Executive, Commissioners, Chairmen of sections and members of the Congress Organizing, Sectional and any other Committees shall also be published in the Proceedings.

Article VI By-Laws

By-Law 1. Duties of Congress Secretary-Treasurer.

The Congress Secretary-Treasurer shall:

1.1 be responsible for the safe-keeping of all current documents;
1.2 at the conclusion of his term of office, forward to the Custodian all such documents as are required for the permanent records of the Society;
1.3 receive the membership dues of the Society and keep a detailed register;
1.4 submit to Council and to a Plenary Session of Congress, a written report on the activities of the Congress Organizing Committee during the term of office;
1.5 file reports and other relevant documents on the activities of the Congress Organizing Committee during the term of office and transmit these to a successor;
1.6 maintain liaison with all members, the Executive, Councillors, Commissioners, Editor and Chairmen of Sections.

Article VII: The Congress

Clause 1. The Congress shall be held as far as practicable every three years, attendance being restricted to members of the Society.

Clause 2. The purpose of the Congress shall be the advancement of sugarcane technology through Plenary and Technical Sessions, the discussion and publication of accepted papers, symposia, panel discussions, study tours, exhibitions, meetings of Council, Commissions, Committees and the Executive and in any other way that Council may determine.

Clause 3. Arrangements for Congress shall be the responsibility of the Congress Organizing Committee.

Clause 4. An affiliated member desirous of organizing the next Congress shall so inform the Executive through the Congress Secretary-Treasurer at least thirty days prior to the official opening of Congress giving details, prescribed, of its facilities and technical organization.

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Clause 5. The place of the next Congress shall be decided by secret ballot and by an absolute majority vote of Council.

Article VII By-Laws

By-Law 1. Application to organize Congress.
Applications by affiliated members who desire to organize the next Congress shall be made on the prescribed form (FORM 1) which shall be available, on request, from the Secretary of the Executive.

By-Law 2. Application to organize a pre or post-Congress tour.
Applications by affiliated members who desire to organize a pre or post-Congress tour shall be made on the prescribed form (FORM 2) which shall be available, on request, from the Secretary of the Executive.

Article VIII: The Congress Organizing Committee

Clause 1. The Congress Organizing Committee shall consist of the Congress Officers and any other members designated by the affiliated member selected by Council to organize Congress.

1.1 It shall be responsible for making all of the arrangements for Congress.

Clause 2. If through unforeseen or unavoidable circumstances, it is not practicable to convene Congress at the agreed time and place, the Executive is empowered to select another affiliated member willing to organize the Congress, the decision to be made as soon as possible.

Clause 3. The Congress Organizing Committee is empowered to set up sub-committees to which Congress responsibilities may be delegated.

Clause 4. The Congress Organizing Committee, in consultation with the Executive, shall appoint as Editor a person sufficiently competent in the English language to prepare for publication all papers accepted by the Chairmen of Sections, and all other documents to be included in the Proceedings. The Editor shall consult with the Chairman of the Technical Coordination Committee in order to comply with the requirements of the Technical Panel.

Clause 5. The Congress Secretary-Treasurer shall follow the directions of the Chairman of the Technical Coordination Committee who will represent the Technical Panel in such matters as:

5.1 determining the conditions of acceptance and the number of papers for each section;
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5.2 ensuring that, other than papers invited by the Congress Chairman, authors submitting papers are members;
5.3 arranging for submitted papers to be refereed and accepted by Chairmen of the relevant Sections;
5.4 establishing that the author of each paper either registers to attend congress or nominates another member with appropriate qualifications who is attending and willing to present and discuss the paper;
5.5 implementing, as far as practicable, the technical program as proposed for Congress by the Technical Coordination Committee.

Clause 6. The Congress Organizing Committee may appoint local members with appropriate qualifications as Deputy Commissioners for each Commission.

Clause 7. The Congress Organizing Committee shall inform members in a suitable manner and in time, about the acceptance of papers and other arrangements for Congress.

7.1 It is the duty of the Congress Organizing Committee, through the Editor, to ensure that all arrangements for the publication of the Congress Proceedings are carried out as rapidly and economically as possible;
7.2 All accepted papers shall have summaries prepared in Spanish and French; these summaries shall be available to members attending Congress and shall be published in the Proceedings.

Clause 8. The Congress Organizing Committee may issue, from time to time, both Congress and ISSCT Technical Newsletters.

Clause 9. The Congress Organizing Committee shall determine for pre-payment by members attending Congress:

9.1 a registration fee including the pro rata cost of convention facilities, light refreshments, luncheons, welcome cocktails, farewell banquet;
9.2 for optional acceptance, separate fees for:
   9.2.1 accommodation;
   9.2.2 tours;
   9.2.3 ladies program;
   9.2.4 Congress Proceedings.
9.3 complete and partial packages, each of which includes the registration fee.

Clause 10. The Congress Organizing Committee shall determine the methods of payment of Congress fees including Congress Proceedings, and charges for exhibition space made available to corporate members.

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Clause 11. The Congress Organizing Committee may invite a limited number of guests to attend the Congress.

Clause 12. The Congress Organizing Committee shall forward a free copy of the Congress Proceedings to all affiliated, association, institution, corporate and honorary life members of the Society. Individual members, who elect not to attend Congress, shall be entitled to receive a copy of Congress Proceedings upon payment to the Congress Secretary-Treasurer of the price determined by the Congress Organizing Committee. Members may secure additional copies at the same price.

Clause 13. The price of the Congress Proceedings to non-members shall also be determined by the Congress Organising Committee.

Clause 14. The Congress Secretary-Treasurer shall ensure that one copy of the Proceedings of each Congress shall be held for safe-keeping by the Custodian.

Clause 15. The language of the Society shall be English.

Article VIII By-Laws

By-Law 1. Languages.
The Congress Organizing Committee shall consult with the two members of the Executive, appointed to consider and report to the Executive on all matters related to languages.

By-Law 2. Simultaneous translations.
The Congress Organizing Committee shall, as far as possible, provide simultaneous translations from English into Spanish and French languages of the proceedings during Plenary Sessions, Council meetings and, as much as possible, Technical sessions.

By-Law 3. Congress newsletters.
Newsletters distributed between Congresses, shall keep members informed of items of a general Congress interest and those of a technical interest submitted by Chairmen of Sections.

By-Law 4. Daily Newsletters.
The Congress Organizing Committee shall keep registered members informed about current events during Congress by the daily publication of Congress newsletter.

The Congress Organizing Committee shall retain the right of sale of the
Proceedings and include the delivery charges in determining the price of the Proceedings to members; and, to non-members, the price shall be equivalent, at the least, to that for a member plus the current dues for individual membership.

**Article IX: The Commissions**

Clause 1. The technical work of the Society shall be carried out by the Commissions, which shall foster the study of the particular branches of sugar cane technology through cooperative research and publications.

Clause 2. The Commissions shall comprise the following Technical Sections:

2.1 Agricultural Commission:
   2.1.1 Agronomy;
   2.1.2 Agricultural Engineering.

2.2 Biological Commission:
   2.2.1 Breeding;
   2.2.2 Pathology;
   2.2.3 Entomology;
   2.2.4 Molecular biology.

2.3 Factory Commission:
   2.3.1 Engineering;
   2.3.2 Processing (including Refining).

2.4 Products Commission:
   2.4.1 By-Products;
   2.4.2 Energy.

Clause 3. The Congress Secretary-Treasurer shall request members, on registration to attend a Congress, to specify the Commission of technical interest.

Clause 4. The Technical Panel shall comprise the Vice-Chairman of the Executive, as ex-officio Chairman, all Chairmen of the Technical Sections, Editor of the Congress Proceedings and a member appointed by the Affiliated Member hosting Congress. The Secretary of the Panel shall be one of the Commissioners. The Technical Panel shall meet as frequently as necessary whilst Congress is in session to consider inter-Congress activities, amendments to the constitution and the promotion of the technical aspects of the Society at and between Congresses.
4.1 Before the end of the last day but two of technical sessions, the current Chairman of each section shall submit to the relevant Commissioner the nominees for the following posts for the ensuing three years and at the next Congress:
Section Chairman,
Section Committee Chairman,
Section Committee membership;

4.2 The Commissioners shall submit the proposals of the sections to the Chairman of the Technical Panel, together with proposals for the positions of Deputy Commissioner (Spanish) and Deputy Commissioner (French) for each Commission;

4.3 The Chairman of the Technical Panel shall submit the proposals received through and from the Commissioners to the Executive Committee, adding his/her recommendations for the appointment of Commissioners from among the Section Chairmen in each Commission;

4.4 As far as possible, candidates for Commissioners, Section Chairman, Section Committee Chairman, Deputy Commissioners and Section Committee membership should be consulted prior to their names being submitted to ensure that they are available for nomination.

Clause 5. The Technical Coordination Committee shall comprise the Vice-Chairman of the Executive, as ex-officio chairman, the Commissioners and any Congress Officer, nominated by the Congress Organizing Committee. The Technical Coordination Committee shall meet once between Congresses:

5.1 to determine the distribution and numbers of papers and posters for the next Congress;
5.2 to consider instructions to authors and criteria for accepting papers and posters;
5.3 to establish the procedures to be followed for the submission, acceptance and editing of papers;
5.4 to prepare a draft timetable for the next Congress;
5.5 to discuss the preparation of the Proceedings of the Congress;
5.6 to propose subjects for invited speakers to present at the next Congress;
5.7 to promote the publication of Technical Newsletters;
5.8 to consider amendments to the Constitution;
5.9 to discuss any other matters of a technical nature that may be pertinent.

Clause 6. The Technical Coordination Committee shall submit a review of the technical activities of the Society between Congresses to Council. It shall also report the view of the Technical Panel concerning recommendations to the Congress Secretary-Treasurer for transmission to the incoming Congress Organizing Committee on technical aspects to be considered for the next Congress.
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Clause 7. The Council, on receipt of the recommendations of the Executive, shall appoint the Chairmen of Sections, the Commissioners and the Deputy Commissioners. There shall be, as far as possible, two members from each Commission acting as Deputy Commissioners, one of whom shall be proficient in English and Spanish languages and the other proficient in English and French languages. They shall assist the Chairmen of the respective Sections and thereby ensure an opportunity for questions and discussions in three languages during the presentation of papers at each of the Sessions. Chairmen of Sections shall be appointed to serve at least for two consecutive Congresses, and within each Commission the appointments shall be such that all Section Chairmen do not terminate office at the same time. The Congress Organizing Committee may appoint local members as Sectional Vice-Chairmen.

Clause 8. The Chairman of the Technical Panel shall convene meetings, if required, of each Section during Congress, to receive technical reports from Sections and/or Sectional Committees.

Clause 9. The Congress Organizing Committee may publish in either the Congress or the ISSCT Technical Newsletter, items of technical interest submitted by the Chairmen of Sections.

Clause 10. Each Section may set up committees of not more than five members one of whom shall be appointed as convenor. Commissioners and/or Section Chairmen may nominate a substitute member of a section committee if, for any reason, an appointed member cannot fulfil the required obligations.

10.1 the term of each committee shall be limited to the period between Congresses;
10.2 the convenor shall submit a written report of the activities of the Sectional Committee to each Congress through the appropriate Commissioner;
10.3 any financial support for a Sectional Committee shall be monitored by the Executive.

Clause 11. Commissioners shall submit reports of the activities of Sections, between Congresses, within each Commission to the Chairman of the Technical Panel for inclusion in a combined report of the Technical Panel, a copy of which shall be presented to Council.

Clause 12. A Commissioner unable to attend Congress shall notify the Technical Chairman and the Congress Secretary-Treasurer of a replacement who shall be one of Chairmen of a Section within the Commission.

Clause 13. If a Chairman of a Section dies, resigns or ceases to be Chairman for any reason, the Technical Chairman is empowered to fill the vacancy.

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Article IX By-Laws

By-Law 1. Technical Newsletters.
Items or notes of technical interest shall be submitted to, and may be solicited by, the Chairman of the Technical Coordination Committee for editing, collation prior to publication.

1.1 the acceptance of these items for publication in a Newsletter shall be restricted to members of the Society;
1.2 they should be written in an informal style;
1.3 the length of each item should not exceed one page A4, single-spaced typescript;
1.4 the ISSCT Technical Newsletter shall be distributed to all members of the Society;
1.5 the first Technical Newsletter shall be published as soon as possible after the preceding Congress so that all members may be reminded to renew membership of the Society, and thereby continue receiving Technical Newsletters;
1.6 the Chairman of the Technical Coordination Committee may accept financial support for the publication and distribution of the ISSCT Technical Newsletter from a Corporate member which, in turn, receives no more than formal acknowledgment of the sponsorship.

By-Law 2. Vacancies.
In the event of any member of a Sectional Committee not being available or having resigned during the interval between Congresses, the Chairman of each Section is empowered to fill the vacancy, after consultation with the Chairman of the Technical Panel.

Article X: Finance

Clause 1. The funds of the Society are:

1.1 dues from corporate members;
1.2 proceeds from the sale of such Proceedings of previous Congresses as are held by the Custodian;
1.3 donations or bequests.

Clause 2. The Custodian shall close the accounts of the Society 90 days prior to the opening of each Congress, shall arrange for an independent audit of the accounts and forward copies of the audited statements to the Executive. A general review of the Society’s finances, accompanied by the Auditor’s report, shall be submitted by the Custodian to the Secretary of the Executive for presentation to Council. The Custodian shall further supply a statement...
on disbursement of funds and the status of the Society's finances, when requested to do so by the Executive.

Clause 3. The financing of the Congress shall be the responsibility of the Congress Organizing Committee. Income from dues received from individual, affiliated association and institutional members shall accrue to the Congress Organizing Committee.

Article XI: General

Clause 1. Councillors, Commissions, Sections and Committees shall serve from the end of one Congress to the end of the following Congress.

Clause 2. All officers of the Society shall not be elected or appointed to the same position for more than four consecutive Congresses.

Clause 3. Amendments to the Constitution may be proposed to Council by twenty members or by an absolute majority of the Executive. Amendments shall require a two-thirds majority of Council and acceptance by a Plenary Session.

Clause 4. By-laws consistent with the Constitution may be adopted by the Executive and subsequently ratified by Council.

Article XI: By-Laws

By-Law 1. Distribution of copies of the Constitution.
A copy of the Constitution shall be forwarded to Congress Officers, members of the Executive, Chairmen of Sections and the Editor, by the out-going Congress Secretary-Treasurer and to Councillors by the incoming Congress Secretary-Treasurer.